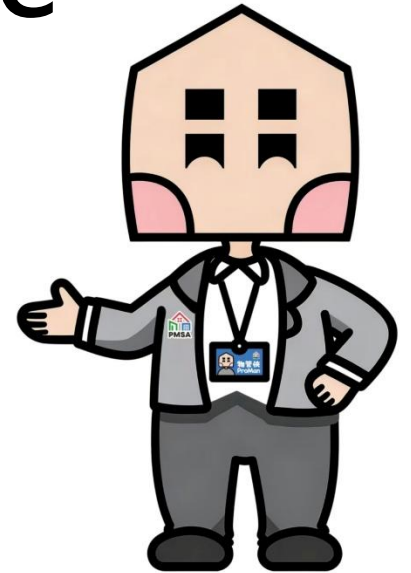


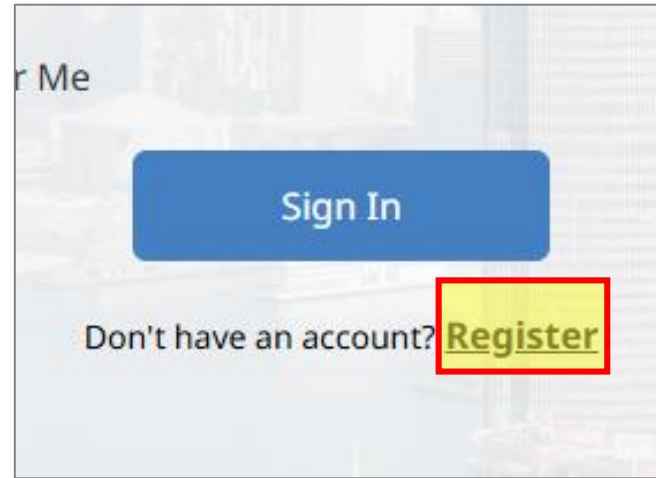
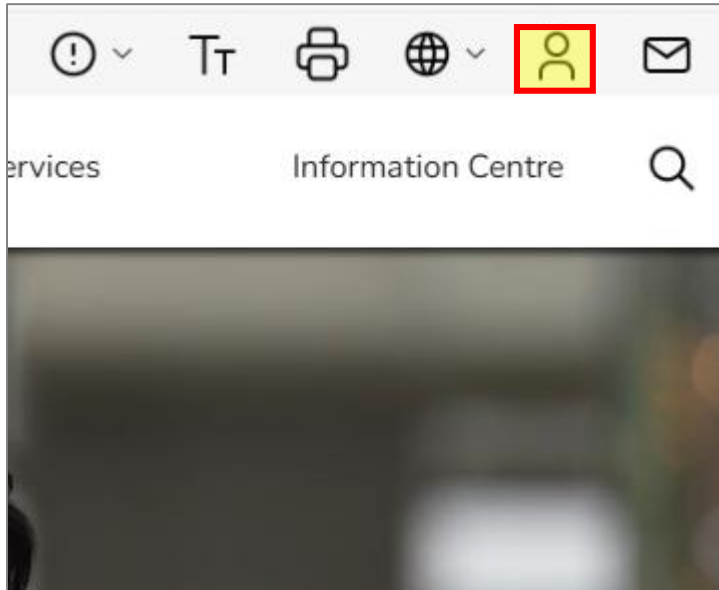
Activate Personal Account

Property Management Services Authority

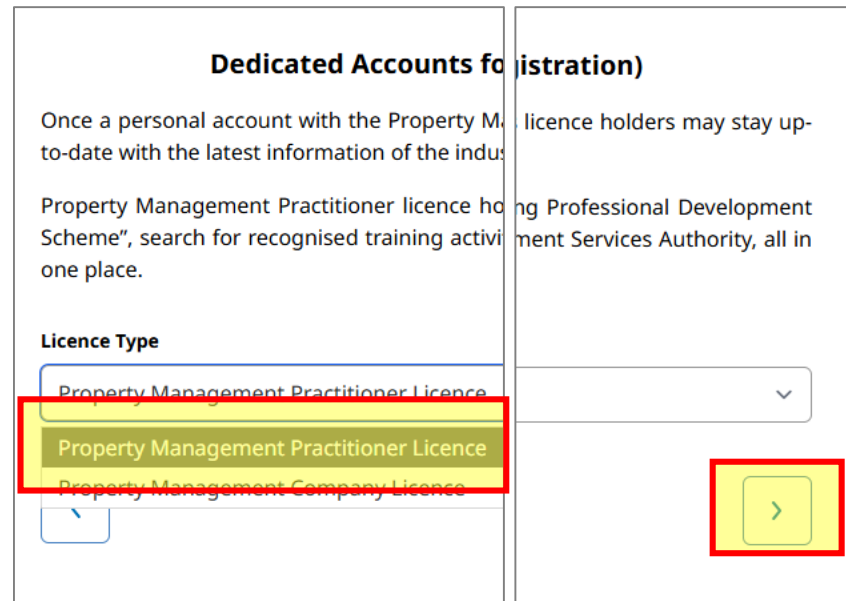
Licensee Platform User Guide



Step 1: Visit PMSA Website




3. Select "Register".



4. Select "Property Management Practitioner Licence".

5. Select .

1. Visit the PMSA website at <http://www.pmsa.org.hk>.

2. Click  from the menu at the top right of the page.

Step 2: Enter the Required Information to Register an Account

Please input your date of birth and document number.

Date of Birth (DD-MM-YYYY)

DD-MM-YYYY

Identity Document Type

HKID Travel Document

Please enter all letter(s) and digits with bracket, e.g. A123456(7).

Document Number

6. Enter your date of birth. (Note: Please use "-" between the year, month, and day, e.g., 01-01-1980.)

7. Enter your HKID or travel document number. (Note: Please include all letters, digits, and brackets.)

8. Select  .

Please input your email address and Licence Number.

Email Address

Licence Number

Remark: Email address must be the same as the one used in licence application.

9. Enter your email address. (Note: The email address must be the same as the one used during the licence application.)

10. Enter your licence number.

11. Select  .

物業管理服務牌照持有人專屬帳戶 (註冊)

開設個人帳戶，便可緊貼業界最新資訊及處理有關牌照業務發展計劃下的參與時數、搜尋獲認可的培訓活動 /



申請成功

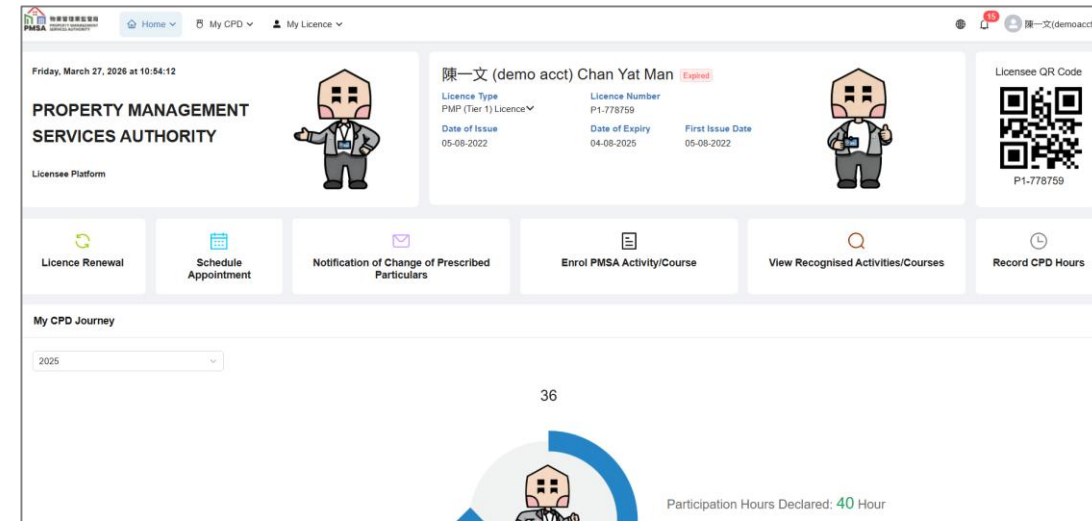
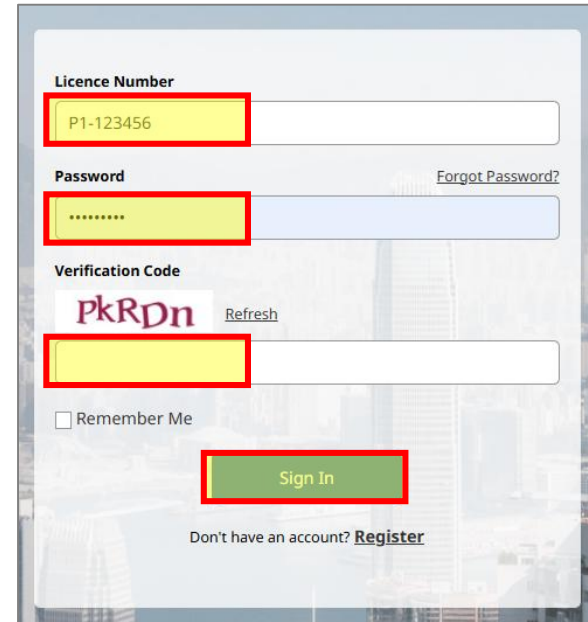
感謝您的登記，您的密碼已發送至您的登記電郵地址。

登入

12. After correctly filling in all the information, your account will be successfully registered.

A login password will be sent to your registered email address immediately.

Step 3: Check Email for Password, Then Log In



13. Check your email and obtain the login password.

14. Return to the Licensee Platform, enter your licence number, password, and verification code, and then click "Sign in".

15. Once successfully logged in, the page will display the licensee's personal information and other functions.